

Next Step Discovery Review

The Problem

It is not uncommon for a family to know it needs a building project, but to be unclear on how best to start...or worse yet, to launch into design services without carefully establishing the groundwork for the project. Just as you would not expect your doctor to prescribe a medication for you without first diagnosing your illness, likewise it is very risky to begin design without first establishing your project's unique objectives and parameters. It is for this reason that we have developed the Next Step Discovery Review, a necessary first step to establishing the basis of your project.

The Promise

The **Next Step Discovery Review** will allow you to fully understand the requirements, constraints, and potential roadblocks for your project.

- It will minimize your risk of faulty design decisions by laying the proper groundwork up front.
- It will allow you to create the proper foundation for a project, saving money in the long run.
- It will allow you to explore your goals for the project in a structured format.
- It helps us determine if this working relationship is a fit for both parties before fully committing to further design services.

The Process

The **Next Step Discovery Review** is a structured process that includes the following:

- We will meet to discuss your preliminary objectives for the project.
- We will develop an outline brief describing functions, uses, and spaces required.
- We will review site options and identify regulatory issues.
- We will review the planning viability of the project and your ideas.
- We will identify potential solutions in outline form.
- We will prepare a conceptual budget for the project.
- We will prepare a preliminary schedule for the project.

Outcome: a **Next Step Action Plan** report that you can use to get an accurate design cost proposal from us or from any other designer - it is yours to keep

The Investment

The investment for the Next Step Discovery Review is \$_____, inclusive of the initial site visit and follow-up meeting. If you would like to discuss this further or set an appointment to begin the process, please call me at 203-722-8973, or email me at colinhealy1000@gmail.com

Truly yours,

Colin Healy